

City of Naples, Florida

Annual Budget

Fiscal Year

1988-1989





City of Naples

OFFICE OF THE CITY MANAGER

August 5, 1988

Honorable Mayor and Members of City Council
City of Naples
735 Eighth Street, South
Naples, Florida 33940

Mrs. Anderson-McDonald and Gentlemen:

Presented for your review is a balanced budget totaling \$29,127,355. This total is made up of the following categories:

General Fund Operating Budget.....	\$ 9,661,800
Intergovernmental Services.....	(1,637,394)
Special Revenue.....	1,531,581
Water/Sewer Enterprise.....	10,848,417
Solid Waste Enterprise.....	2,730,437
City Dock Enterprise.....	589,955
Property Management/Lot Mowing Enterprise...	51,629
Non-enterprise Capital Improvements.....	3,713,536
	<u>\$29,127,355</u>

With the possibility of having to expand services to deal with annexed areas and with the expiration of general obligation debt, we have developed the 1988-89 budget as a transition plan. It anticipates a growth in the revenue base following annexation and the development of a capital program in future areas that would have new general obligation debt support. As a result, I have recommended a tax rate that is lower than last year's total rate and committed it to operating programs.

Included in this budget are programs that allow us to continue to meet the Council's objective in the following areas:

1. Maintain a high level of service at the lowest possible cost in order to maintain a favorable financial position in relation to annexation in our target areas.
2. Enhance the performance and productivity of our employees by creating an environment for their participation to develop a customer relations attitude, a quality workplace and to identify and fill training needs.
3. Continue the efforts that the City Council has begun in the areas of community planning and development through the implementation of the newly revised comprehensive plan, including recommendations from R/UDAT (Regional/Urban Design Assistance Team).
4. Improve our law enforcement capabilities and management by completing our accreditation assessment and implementing the computer aided dispatch and management information system.
5. Improve our ability to maintain our high level of fire service while continuing to provide crash/fire/rescue service at the airport.
6. Implement a City-wide recycling program that will allow us to ultimately recover newspapers, aluminum cans and glass containers.
7. Continue to enhance the appearance and expand the use of existing City facilities.
8. Accomplish the residential canal dredging program.
9. Continue to provide parking at each beachend, adequate patrol of activities in the parking areas and on the beach, and maintenance of those areas, funded entirely through revenues of the parking program.

These goals are clearly supported in the proposed budget.

GENERAL FUND BUDGET

The General Fund budget in the amount of \$9,661,800 proposes an increase in expenditures of \$781,800, or 8.8%. It will also provide for a contingency fund in the amount of \$424,932 to cover unknown costs and salary adjustments as well as future price increases. Also included in this contingency amount are funds to

support an additional payroll which occurs approximately every eight years because of our payroll cycle.

During the course of the budget review, departmental requests were reduced by \$699,378. In most instances, the budgets submitted by the departments indicated an attitude of holding the line and, in fact, we found it necessary to increase some costs where estimated cost increases appeared too conservative. In some cases, the reductions consist of the elimination of costs considered unnecessary; corrections in calculations; and adjustments due to expenditure histories and cost information which had been up-dated after the budgets were originally formulated by the departments. The most significant change in the budget was for salaries for existing employees and for the additional 16 positions which are discussed later in this memo.

UTILITIES/ENTERPRISE BUDGETS

The utilities and enterprise budgets include all services whose operations are funded entirely from user fees. These operations include the water and sewer utilities, solid waste operation, the City Dock and the lot mowing operation. These budgets total \$14,220,438 which includes \$1,346,029 for water and sewer utility capital improvements. The most significant increases in these areas concern the costs associated with expanding the availability of sewer service within our service area now that the plant expansion is completed. We are also implementing a plan to increase our potable water storage capacity. The proposed budget includes the implementation of a recycling program that will allow us to recover newspapers, aluminum cans and glass.

CAPITAL IMPROVEMENT PROGRAM

The non-enterprise capital improvement budget total is \$3,713,536. This includes \$1,892,129 in capital projects and \$812,307 in debt service for outstanding utility tax bonds. This also includes storm water capital projects of \$1,009,100 which have in the past been funded as part of our street projects but which we have separated this year so that we might consider implementing alternative funding for storm water improvements.

INTERGOVERNMENTAL SERVICES

This \$1,637,394 appropriation contains equipment management and data processing functions. It is shown as a memo figure because it is already contained within the appropriation for each user department. A new intergovernmental service included this year is utility maintenance in the amount of \$641,866 which will

Mayor and Council
August 5, 1988
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provide a centralized maintenance force for all of our utility operations. Those costs are identified in each of the utility operating budgets.

PERSONNEL

The proposed budget provides for a net increase of 16 positions. Of the new positions, six are in the Police Department and will add three sworn Police Officers, a Civilian Crime Analyst, and two Communications Operators. The sworn officers will be added to the Criminal Investigation Division and are the result of our participating in a drug enforcement grant program and a regional organized crime/drug enforcement task force with state and federal agencies.

In the case of the grant, we are required to fund 25% of the salaries; while we are required to fund the entire salary for the regional task force person, we expect that our participation in the joint task force will allow us to receive a share of confiscated money and equipment. The civilian crime analyst is another grant position and, again, requires 25% funding. The two communications operators will meet a need that we have identified in providing 24 hour dispatching which has been difficult in the past because of accommodating vacations, holidays and shift changes.

We have added three Firefighters in the Fire Department in order to continue to meet our commitment to provide crash/fire/rescue service at the airport without the need for overtime and without affecting firefighting strength within the balance of the City. These costs are offset under an agreement with the airport. We are also adding a Clerk Typist for clerical support in response to record keeping and reporting requirements which have increased over the past few years.

In order to provide for implementation of our comprehensive plan and to improve our data and information capabilities in the Community Development Department, we are recommending the addition of a Planner III and an Administrative Clerk II position. These will give us the in-house capability to accomplish a number of studies and planning activities rather than contracting for the services.

A Crew Leader and two Service Workers in our Sanitation Division will staff our recycling program. By adding these regular employees, we will have the capability to implement a City-wide program without overtime costs. The program should be self-supporting.

The addition of a Training & Development Coordinator in our Personnel Division will give us the in-house capability to continue to implement our S.T.A.R. (Successful Teamwork Achieves Results) employee quality improvement program and to identify and develop in-house training programs.

New Positions For 1988-89:

1	Planner III - \$16,667 (2/3 year).....	Community Development
1	Administrative Clerk I - \$13,920.....	Community Development
3	Firefighters - \$19,075 (Offsets Overtime).....	Fire
1	Clerk Typist - \$12,653.....	Fire
1	Crew Leader - \$13,912.....	Solid Waste - Utilities
2	Service Workers - \$26,990.....	Solid Waste - Utilities
2	Narcotics Officers - \$9,543 (\$38,172 Grant).....	Police
1	Civilian Crime Analyst - \$4,429 (\$13,287 Grant).....	Police
1	Police Officer - \$20,243 (Task Force).....	Police
2	Communications Operators - \$30,352.....	Police
1	Training & Development Coordinator - \$21,270.....	Personnel

Total Salaries - New Positions: \$189,054

CITY MILLAGE RATE

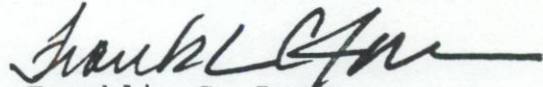
I am recommending an operating millage rate of 1.2229. This rate is a reduction from last year's combined operating and debt service rate of 1.3109 and will be used totally for our general fund operating budget. It reduces the millage by the amount of the increase in assessed value so that dollar expense for taxes in the City remains the same. It also includes \$46,762 in additional tax revenue from new construction added to the rolls last year.

I believe that the budget as recommended will allow us to continue our present high level of service and, with the addition of new programs and services for our citizens, enable us to accomplish many worthwhile improvements. This can be done within the revenue available, including a stable ad valorem tax levy. We are fortunate again this year to be able to identify cost savings within our City operations and to also receive additional revenue from several sources. However, it will probably be increasingly difficult to achieve this goal in future years.

Mayor and Council
August 5, 1988
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I would like to acknowledge with thanks the very substantial assistance I received from the Finance Director, my own staff, and from all of the department and division heads.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Franklin C. Jones", written in a cursive style.

Franklin C. Jones
City Manager

FCJ/tan

-----BUDGET TOTALS-----	1987-88 BUDGET	FY 1988-89 CITY MANAGER RECOMMENDS	FY 1988-89 CITY COUNCIL APPROVES
GENERAL FUND:			
Mayor and City Council			
	175,154	160,920	160,920
City Attorney			
	122,904	118,228	118,228
City Clerk			
	109,956	119,580	119,580
City Manager:			
Manager	216,286	207,016	
Personnel	130,372	166,474	
Natural Resources	0	28,187	
Community Development:			
Building & Zoning	228,340	244,241	
Planning	189,988	235,616	
Community Services:	2,104,294	2,108,715	2,108,715
Administration	75,741	81,351	
Lowdermilk	91,352	75,841	
Municipal Fishing Pier	134,858	166,120	
Tennis	70,775	74,782	
Parks & Parkways	1,197,574	1,189,854	
Recreation	534,290	520,767	
Engineering:	697,868	632,618	632,618
Administration & Design	151,949	165,592	
Streets & Drainage	183,066	109,006	
Traffic Control	362,853	358,020	
Finance:	362,946	391,072	391,072
Accounting	203,731	213,517	
Customer Service	92,659	106,071	
Purchasing	66,556	71,484	
Fire:	1,285,125	1,472,075	1,472,075
Administration	202,416	247,601	
Operations	959,759	1,098,121	
Fire Prevention	122,950	126,353	
Parking Operation	22,500	22,450	22,450
Police:	2,619,723	3,122,907	3,122,907
Administration	160,501	216,493	
Criminal Investigation	0	517,582	
Patrol	1,859,839	1,506,202	
Services	599,087	882,630	
Non-departmental	220,038	206,769	206,769
Debt Service	121,345	0	0
Contingency	273,161	424,932	424,932
 GENERAL FUND TOTAL	 8,880,000	 9,661,800	 9,661,800

-----BUDGET TOTALS-----	1987-88 BUDGET	FY 1988-89 CITY MANAGER RECOMMENDS	FY 1988-89 CITY COUNCIL APPROVES
UTILITY TAX FUND:			
Capital Improvement Program	1,766,870	1,772,129	1,772,129
Debt Service	864,315	812,307	812,307
Ad Valorem Projects	375,000	0	0
H.U.D. Projects	35,000	120,000	120,000
	3,041,185	2,704,436	2,704,436
SPECIAL REVENUE FUNDS:			
Beach Parking	0	484,786	484,786
Mooring Bay District	0	605,771	605,771
East Naples Bay District	0	441,024	441,024
		1,531,581	1,531,581
INTERGOVERNMENTAL SERV. FUND:*	940,753		
Data Processing	106,409	119,424	119,424
Equipment Management	834,344	876,104	876,104
Utility Maintenance	0	641,866	641,866
		1,637,394	1,637,394
Dock Operations	332,779		
Dock Capital Improvements	0	409,955	409,955
		180,000	180,000
Property Management	55,019	51,629	51,629
Solid Waste Operations	1,917,189	2,142,119	2,142,119
Capital Improvements	0	588,318	588,318
UTILITIES:	10,525,607	10,848,417	10,848,417
Administration	3,634,147	4,352,489	4,352,489
Water	2,892,141	3,074,612	3,074,612
Sewer	1,937,053	2,075,287	2,075,287
Capital Improvements	2,062,266	1,346,029	1,346,029
Drainage Capital Improvements	0	1,009,100	1,009,100
OTHER FUNDS	15,871,779	19,465,555	19,465,555
GRAND TOTAL	24,751,779	29,127,355	29,127,355

*Included in other funds

CITY OF NAPLES

REVENUE DETAIL
FOR THE FISCAL YEAR 1988-89

DEPARTMENT: GENERAL FUND

CLASSIFICATION	ACTUAL 1985-86	ACTUAL 1986-87	ACTUAL 6/30/88	ESTIMATED 1987-88	BUDGETED 1987-88	RECOMMENDED 1988-89	APPROVED 1988-89
Ad Valorem Tax	2,140,177	2,167,151	2,164,538	2,225,800	2,225,800	2,661,100	2,661,100
Gas Tax	231,217	233,989	179,157	235,000	235,000	252,700	252,700
Tax Penalties	3,525	2,314	2,066	3,000	3,000	3,000	3,000
Mobile Homes Tax	1,616	1,406	1,007	1,400	1,800	1,500	1,500
Fuel Tax Refund	14,183	16,265	11,288	15,000	15,000	15,000	15,000
Subtotals	2,390,718	2,421,125	2,358,056	2,480,200	2,480,600	2,933,300	2,933,300
FEES & LICENSES							
Occupational Licenses	161,618	163,061	133,293	174,000	168,000	170,000	170,000
Building Permits	187,970	213,172	172,305	185,000	160,000	200,000	200,000
Engineering Permits	950	1,720	625	1,800	1,800	1,800	1,800
Liquor and Beer Licenses	26,022	26,298	749	28,000	28,000	27,000	27,000
Contractors Exam	21,445	20,125	6,597	18,000	18,000	20,000	20,000
Zoning Fees	11,909	13,547	12,834	14,000	14,000	14,000	14,000
Subtotals	409,914	437,923	326,403	420,800	389,800	432,800	432,800
FRANCHISES							
Florida Power & Light	1,342,999	1,325,238	917,812	1,380,000	1,400,000	1,400,000	1,400,000
Telephone	33,032	34,204	24,905	34,500	36,000	34,500	34,500
Palmer Cablevision	81,617	84,311	87,046	87,000	88,000	90,000	90,000
Subtotals	1,457,648	1,443,753	1,029,763	1,501,500	1,524,000	1,524,500	1,524,500
SERVICES							
Xerox Copies	2,693	3,881	1,282	2,000	2,000	3,000	3,000
Maps & Codes	3,597	2,861	3,695	4,000	2,200	4,000	4,000
Election Fees	325	0	125	125	100	0	0
Fingerprinting	1,620	2,150	2,541	2,800	1,600	2,600	2,600
Administration Services	649,029	676,000	556,726	742,300	742,300	795,900	795,900
Subtotals	657,264	684,892	564,369	751,225	748,200	805,500	805,500

CITY OF NAPLES

REVENUE DETAIL
FOR THE FISCAL YEAR 1988-89

DEPARTMENT: GENERAL FUND

	ACTUAL 1985-86	ACTUAL 1986-87	ACTUAL 6/30/88	ESTIMATED 1987-88	BUDGETED 1987-88	RECOMMENDED 1988-89	APPROVED 1988-89
FINES & FORFEITURES							
City School Crossing Fines	14,403	4,473	15,260	18,000	0	15,000	15,000
City Fines	45,152	51,266	58,309	67,000	67,000	76,000	76,000
Police Training	12,328	5,613	10,609	14,100	6,100	14,000	14,000
County Court Fines	194,384	209,416	197,891	240,000	215,000	290,000	290,000
Subtotals	266,267	270,768	282,069	339,100	288,100	395,000	395,000
RECREATION							
Lowdermilk Park	6,387	4,093	53,871	66,000	92,000	80,000	80,000
Tennis Courts	61,815	66,673	64,048	70,000	70,000	72,000	72,000
Tennis Court Lights	2,028	1,823	1,147	1,500	2,000	2,000	2,000
Miscellaneous	22,878	19,030	52,716	40,000	40,000	30,000	30,000
Racquetball	1,180	1,145	332	500	1,000	1,000	1,000
Fishing Pier	126,039	170,811	149,971	178,000	160,000	178,000	178,000
Vending Machines	12,027	9,830	4,213	8,000	12,000	10,000	10,000
Naples Landing Dock	560	840	1,100	1,500	1,500	1,500	1,500
Subtotals	232,914	274,245	327,398	365,500	378,500	374,500	374,500
STATE & FEDERAL SHARED REVENUE							
Federal Revenue Sharing	187,739	0	0	0	0	0	0
Cigarette Tax	324,155	311,506	229,904	314,800	314,800	340,200	340,200
State Revenue Sharing	445,420	466,219	298,402	467,700	467,700	470,000	470,000
5th Cent Sales for General Use	921,801	1,056,573	990,501	1,336,000	1,336,000	1,384,000	1,384,000
Subtotals	1,879,115	1,834,298	1,518,807	2,118,500	2,118,500	2,194,200	2,194,200

CITY OF NAPLES

REVENUE DETAIL
FOR THE FISCAL YEAR 1988-89

DEPARTMENT: GENERAL FUND

	ACTUAL 1985-86	ACTUAL 1986-87	ACTUAL 6/30/88	ESTIMATED 1987-88	BUDGETED 1987-88	RECOMMENDED 1988-89	APPROVED 1988-89
MISCELLANEOUS							
Parking	55,637	69,689	53,138	68,000	72,000	72,000	72,000
Interest Earned	137,849	94,632	22,998	70,000	100,000	70,000	70,000
Other Income	64,607	213,231	214,744	225,000	180,000	180,000	180,000
Utility Surcharge	0	0	445,158	580,000	500,000	680,000	680,000
Beginning Cash Balance	0	0	0	0	100,300	0	0
Subtotals	258,093	377,552	736,038	943,000	952,300	1,002,000	1,002,000
GRAND TOTAL	7,551,933	7,744,556	7,142,903	8,919,825	8,880,000	9,661,800	9,661,800



City of Naples

Edwin J. Putzell, Jr.
Mayor

William E. Barnett
Vice Mayor

City Council

Kim Anderson-McDonald
Alden R. Crawford, Jr.
John T. Graver
Paul W. Muenzer
Lyle S. Richardson

AUTHORIZED POSITIONS
(EXCLUDING ELECTED OFFICIALS, COUNCIL APPOINTEES & TEMPORARY EMPLOYEES)

DEPARTMENT/DIVISION	1987-88 REGULAR	1987-88 PART-TIME	1988-89 REGULAR	1988-89 PART-TIME
Mayor & City Council	2*	0	1	0
City Attorney	1	0	1	0
City Manager				
Administration	6	0	6	0
City Clerk	2	2	2	2
Personnel	4	0	5	0
TOTAL	12	2	13	2
Community Development				
Building & Zoning	7	0	7	0
Planning	6	0	8	0
TOTAL	13	0	15	0
Community Services				
Administration	2	0	2	0
Parks & Parkways/Prop. Mgt.	48	0	48	0
Recreation	20	3	20	3
City Dock	3	0	3	0
Pier	2	4	2	4
Lowdermilk Park	2	1	2	1
Tennis	1	3	1	3
TOTAL	78	11	78	11
Engineering				
Design/Administration	8	0	8	0
Streets & Drainage	17	0	17	0
Traffic Control	4	0	4	0
TOTAL	29	0	29	0
Finance				
Administration/Accounting	7	0	7	0
Customer Services	3	0	3	0
Data Processing	2	0	2	0
Purchasing	2	0	2	0
TOTAL	14	0	14	0
Fire				
Administration	5	0	6	0
Prevention	4	0	4	0
Operations	33	0	36	0
TOTAL	42	0	46	0
Police				
Administration	3	0	3	1
Operations	73	0	58	6
Criminal Investigations	0	0	20	0
Services	23	9	24	2
TOTAL	99	9	105	9

*One position not filled in 1987-88

AUTHORIZED POSITIONS - CONT.
 1988-89 BUDGET

Utilities				
Administration	4	0	5	0
Equipment Management	13	1	13	1
Solid Waste				
Commercial	8	0	8	0
Residential	16	0	16	0
Trash	9	0	9	0
Recycling	0	0	3	0
TOTAL SANITATION	33	0	36	0
Water System				
Water Production	23	0	19.5	0
Water Distribution	28	0	27.5	0
TOTAL WATER SYSTEM	51	0	47	0
Wastewater System				
Wastewater Treatment	31	0	21.5	0
Wastewater Collection	17	0	17.5	0
Maintenance	0	0	11	0
TOTAL WASTEWATER SYSTEM	48	0	50	0
TOTAL	149	0	151	1
GRAND TOTAL	439	23	453	23

-----MAYOR & CITY COUNCIL

MAYOR & CITY COUNCIL

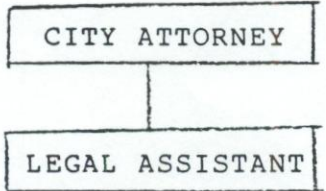
SECRETARY TO MAYOR & CITY COUNCIL

* * * 1 9 8 9 A N N U A L B U D G E T * * *

* GENERAL FUND	MAYOR AND CITY COUNCIL					FISCAL YEAR ENDING 09-30-89 *								
CLASSIFICATION	I	I	I	I	I	I	I	I	I					
CLASSIFICATION	I	85-86	I	86-87	I	CURRENT	I	ACTUAL	I	DEPARTMENT	I	RECOMMENDED	I	APPROVED
CLASSIFICATION	I	ACTUAL	I	ACTUAL	I	YEAR	I	AS OF	I	REQUEST	I	BY THE	I	BY
CLASSIFICATION	I	I	I	I	I	BUDGET	I	06-30-88	I	I	I	MANAGER	I	COUNCIL
PERSONAL SERVICES	I	130,739.00	I	128,727.60	I	149,759.00	I	100,250.22	I	137,097	I	136,330	I	136,330
OPERATING EXPENSE	I	1,933.00	I	18,269.77	I	21,475.00	I	18,893.26	I	24,590	I	24,590	I	24,590
CAPITAL OUTLAY	I		I		I	3,920.00	I	565.85	I		I		I	
* DEPARTMENT TOTALS *	I	132,672.00	I	146,997.37	I	175,154.00	I	119,709.33	I	161,687	I	160,920	I	160,920

MAYOR AND CITY COUNCIL

The Mayor and City Council make up the City's legislative body. Members are elected to staggered four year terms with the Mayor limited to one term in office. Regular Council meetings are held the first and third Wednesday at 9:00 a.m. and special sessions and workshops are held as needed.



* * * 1989 ANNUAL BUDGET * * *

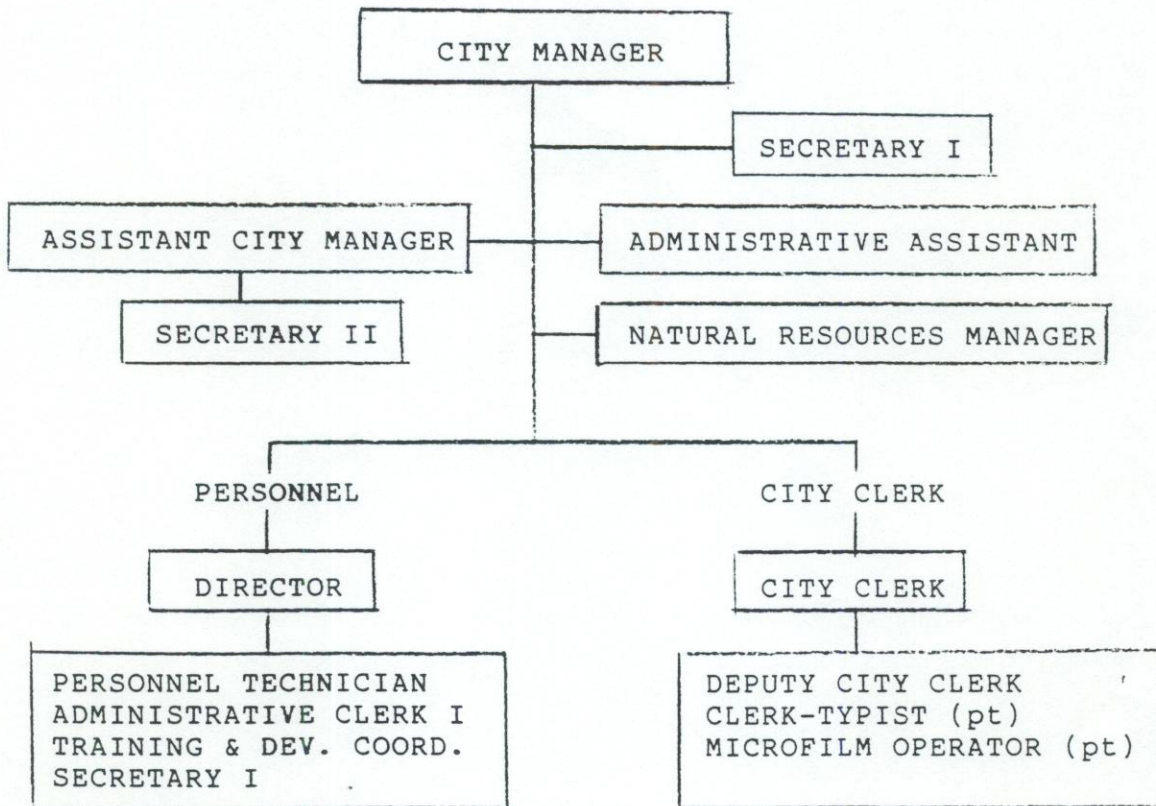
* GENERAL FUND	CITY ATTORNEY				FISCAL YEAR ENDING 09-30-89 *			
CLASSIFICATION	85-86 ACTUAL	86-87 ACTUAL	CURRENT YEAR BUDGET	ACTUAL AS OF 06-30-88	DEPARTMENT REQUEST	RECOMMENDED BY THE MANAGER	APPROVED BY COUNCIL	
PERSONAL SERVICES	79,935.00	93,115.06	28,114.00	24,245.35	30,656	30,228	30,228	
OPERATING EXPENSE	28,885.00	68,508.46	94,790.00	23,462.28	95,500	88,000	88,000	
CAPITAL OUTLAY	2,935.00	2,709.00		635.00				
* DEPARTMENT TOTALS *	111,755.00	164,332.52	122,904.00	48,342.63	126,156	118,228	118,228	

CITY ATTORNEY

The City Attorney is the City's legal advisor and handles all litigation on behalf of the government. This office drafts all ordinances and resolutions for submission to the City Council. The City Attorney also performs legal services requested by the City Council, City Manager, City department heads, and in matters involving legal opinions, contracts, leases, easements, agreements and briefs.

This year the City Attorney successfully defended the City in a lawsuit filed by owners of the Troy property when the City denied a request to change multi-family portions to commercial zoning. This large parcel is located on the North Tamiami Trail at Golden Gate Parkway. The case is now on appeal. The City Attorney has also petitioned the Circuit Court for reimbursement of out-of-pocket costs involved in this case which total approximately \$110,000.

This fiscal year the City Attorney's Office has processed approximately 100 cases before the Code Enforcement Board and has obtained Forfeiture Orders on a 1986 Suzuki motorcycle and a 1975 Chevrolet Sedan for the Police Department. In addition, the City Attorney has collected over \$2,300 in outstanding fees for false alarm calls responded to by the Police Department.



* * * 1 9 8 9 A N N U A L B U D G E T * * *

* GENERAL FUND	CITY CLERK				FISCAL YEAR ENDING 09-30-89 *				
* CLASSIFICATION	I I I I I	I I I I I	I I I I I	I I I I I	I I I I I	I I I I I	I I I I I	I I I I I	I I I I I
*	85-86	86-87	CURRENT	ACTUAL	DEPARTMENT	RECOMMENDED	APPROVED	BY THE	BY
*	ACTUAL	ACTUAL	YEAR	AS OF	REQUEST	BY THE	BY	MANAGER	COUNCIL
*	I	I	BUDGET	06-30-88	I	I	I	I	I
* PERSONAL SERVICES	77,770.00	76,412.22	83,706.00	67,502.14	91,687	90,455	90,455	I	I
* OPERATING EXPENSE	22,815.00	27,113.32	25,750.00	14,938.60	28,125	28,125	28,125	I	I
* CAPITAL OUTLAY	1,418.00	2,131.00	2,313.00	1,567.00	1,000	1,000	1,000	I	I
* DEPARTMENT TOTALS *	102,003.00	105,656.54	111,769.00	84,007.74	120,812	119,580	119,580	I	I

CITY CLERK

This office acts as the City's record keeping resource for the public, elected officials and operating departments. City Council minutes, ordinance codification and microfilming of records are other important functions.

In the past fiscal year the City Clerk's Office has continued to develop and promote computer minute taking. It is hoped that this technique can be expanded for use by other departments which act as secretary to various City advisory boards.

In the coming fiscal year it is also anticipated that a computer data base will be implemented for faster records retrieval to accommodate both public and staff needs.

* * * 1989 ANNUAL BUDGET * * *

* GENERAL FUND	CITY MANAGER				FISCAL YEAR ENDING 09-30-89 *			
CLASSIFICATION	85-86 ACTUAL	86-87 ACTUAL	CURRENT YEAR BUDGET	ACTUAL AS OF 06-30-88	DEPARTMENT REQUEST	RECOMMENDED BY THE MANAGER	APPROVED BY COUNCIL	
PERSONAL SERVICES	245,818.00	290,242.99	291,534.00	246,456.21	338,150	333,029	333,029	
OPERATING EXPENSE	51,665.00	58,985.86	53,800.00	43,074.66	69,275	68,648	68,648	
CAPITAL OUTLAY	340.00	1,276.56	1,324.00	558.80				
* DEPARTMENT TOTALS *	297,823.00	350,505.41	346,658.00	290,089.67	407,425	401,677	401,677	

CITY MANAGER

The City Manager's Office is the administrative head of the City's operating departments. It also, through the Personnel Division, provides staff services to those departments.

The 1987-88 fiscal year was highlighted by implementation of the S.T.A.R. (Successful Teamwork Achieves Results). This program is a unique partnership between the employees and administration which results in the enrichment of jobs for individuals and in better service to the public. It is not only a program to which management is committed, but one which has seen a very high degree of interest and support from employees.

Another expansion in service was realized through the new Training & Development Co-ordinator position in the Personnel Division. One of the major responsibilities will be to fill the specialized training needs of individual departments on a planned, continuing basis.

This year the City Manager's Office has also issued several publications and pamphlets with its in-house computerized publishing capabilities. Included were mailers on annexation, a new general information brochure published in conjunction with the annual open house, and a greatly upgraded and expanded employee newsletter which has received great acceptance. This program will be expanded in the coming year to provide better communication with the public and employees at a relatively low cost.

An important issue to be addressed in the 1988-89 fiscal year is beach renourishment as the City seeks to protect this important resource. We have set our goal to realize a renourishment program whether it is apart from, or in conjunction with, Collier County's efforts in this regard.

We will also continue to focus on the issue of annexation as we address this means of assuring continued quality growth for the community as well as protecting the community's important position in the future of Collier County.

DIRECTOR

BUILDING & ZONING DIVISION

PLANNING DIVISION

1 BUILDING OFFICIAL
1 BUILDING INSPECTOR
1 ELECTRICAL INSPECTOR
1 PLUMBING & H.A.R.V. INSPECTOR
1 ZONING ENFORCEMENT INSPECTOR
1 ADMINISTRATIVE CLERK II
1 PERMIT CLERK

1 CHIEF PLANNER
1 PLANNER III
1 PLANNER II
1 PLANNER I
1 SECRETARY II
1 ADMINISTRATIVE CLERK I
1 PLANNING TECHNICIAN

* * * 1989 ANNUAL BUDGET * * *

* GENERAL FUND	COMMUNITY DEVELOPMENT					FISCAL YEAR ENDING 09-30-89 *					
* CLASSIFICATION	I I I I I	I 85-86 ACTUAL	I 86-87 ACTUAL	I CURRENT YEAR BUDGET	I ACTUAL AS OF 06-30-88	I DEPARTMENT REQUEST	I RECOMMENDED BY THE MANAGER	I APPROVED BY COUNCIL			
PERSONAL SERVICES	I	309,370.00	367,590.83	I	377,795.00	I	439,348	I	432,970	I	432,970
OPERATING EXPENSE	I	21,677.00	29,143.79	I	39,987.00	I	135,768	I	43,737	I	43,737
CAPITAL OUTLAY	I	373.00	1,944.86	I	546.00	I	3,150	I	3,150	I	3,150
* DEPARTMENT TOTALS *	I	331,420.00	398,679.48	I	418,328.00	I	578,266	I	479,857	I	479,857

COMMUNITY DEVELOPMENT

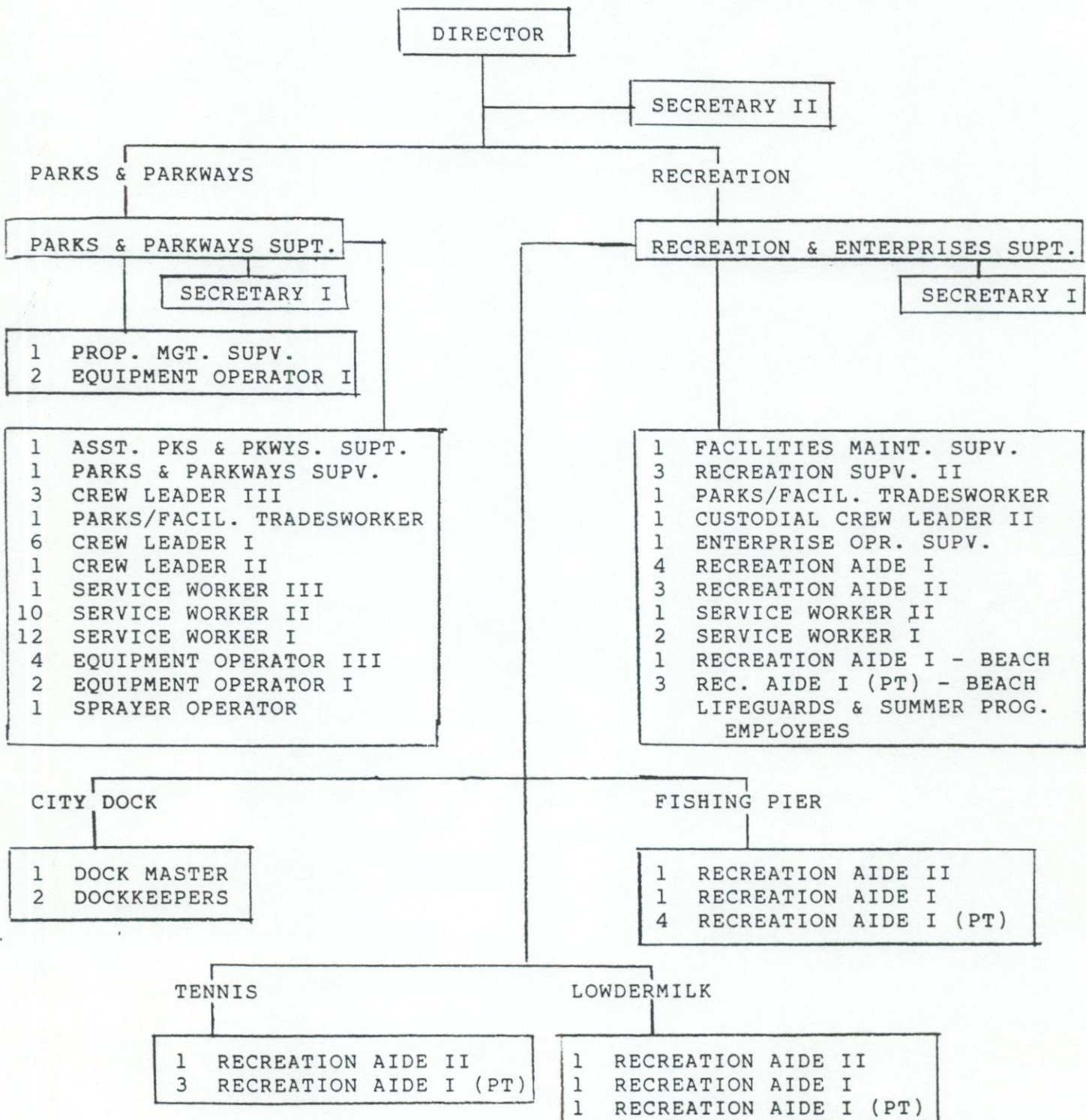
This department is responsible for both the Building & Zoning and Planning Divisions. It provides professional planning services and expertise, and conducts professional plan checks, inspections and enforcement services to the public.

A major achievement for the department and the Planning Advisory Board was a complete revision of the comprehensive plan, an effort which is undertaken every five years. This detailed document has now been forwarded to the State of Florida for approval, and will be the key to assuring continued orderly and quality development of the community.

In the 1988-89 fiscal year, the Community Development Department will implement a computerized data base which will greatly speed records research as well as day-to-day operations. The department also plans to add a staff position to aid in preparation of various studies.

Other projects will be implementation of the comprehensive plan and up-date of the zoning code to eliminate unnecessary and conflicting sections.

1988-89



* * * 1 9 8 9 A N N U A L B U D G E T * * *

* GENERAL FUND	COMMUNITY SERVICES				FISCAL YEAR ENDING 09-30-89 *			
CLASSIFICATION	85-86 ACTUAL	86-87 ACTUAL	CURRENT YEAR BUDGET	ACTUAL AS OF 06-30-88	DEPARTMENT REQUEST	RECOMMENDED BY THE MANAGER	APPROVED BY COUNCIL	
PERSONAL SERVICES	1,290,579.00	1,348,635.94	1,478,253.00	1,053,627.47	1,536,321	1,485,276	1,485,276	
OPERATING EXPENSE	461,884.00	505,312.90	587,337.00	584,391.18	613,894	589,681	589,681	
CAPITAL OUTLAY	16,445.00	26,965.23	39,000.00	27,307.02	33,758	33,758	33,758	
* DEPARTMENT TOTALS *	1,768,908.00	1,880,914.07	2,104,590.00	1,665,325.67	2,183,973	2,108,715	2,108,715	

COMMUNITY SERVICES

Parks and recreation programs and facilities, such as the City Dock, Pier and beachfront Lowdermilk Park, are the responsibility of the Community Services Department. It also maintains and improves landscaping in City right-of-way planting areas and City operated facilities through its Parks & Parkways Division.

A major accomplishment of the 1987-88 fiscal year was the "Naplescape" project which improved 22 medians along U.S. 41 through joint funding by the City and the Naples Area Chamber of Commerce. Phase II is scheduled to begin in 1988-89.

The 1987-88 fiscal year has also seen completion of the "Let's Keep Naples Green" program which resulted in improvements at Lowdermilk Park, Cambier Park and construction of the Cambier Park Bandshell. There was also a 16% increase in enrollment in recreational programs this year.

In the coming year the department will continue to develop the use of the Bandshell with more performances, including free concerts sponsored by area businesses. Community Services has also submitted a request to the State of Florida to allow construction of 22 additional slips at the City Dock which would raise the total of available spaces to 98.

CITY ENGINEER

DESIGN/ADMINISTRATION

- 1 ASSOC. CIVIL ENG. - TRAFFIC
- 3 SENIOR ENGINEERING TECHNICIANS
- 2 ENGINEERING TECHNICIANS
- 1 ADMINISTRATIVE CLERK II

TRAFFIC CONTROL

- 1 DIVISION SUPERVISOR
- 1 SIGNAL TECHNICIAN
- 2 TRAFFIC CONTROL TECHNICIANS

STREETS & DRAINAGE

- 1 DIVISION SUPERINTENDENT
- 1 STREET CONSTRUCTION SUPV.
- 3 CREW LEADER III
- 1 EQUIPMENT OPERATOR V
- 3 EQUIPMENT OPERATOR IV
- 2 EQUIPMENT OPERATOR III
- 6 SERVICE WORKER III

* * * 1989 ANNUAL BUDGET * * *

* GENERAL FUND	ENGINEERING DEPARTMENT					FISCAL YEAR ENDING 09-30-89		
CLASSIFICATION	85-86 ACTUAL	86-87 ACTUAL	CURRENT YEAR BUDGET	ACTUAL AS OF 06-30-88	DEPARTMENT REQUEST	RECOMMENDED BY THE MANAGER	APPROVED BY COUNCIL	
PERSONAL SERVICES	359,351.00	348,984.08	330,508.00	227,404.05	357,423	281,988	281,988	
OPERATING EXPENSE	349,834.00	383,043.12	363,735.00	232,030.46	394,885	340,196	340,196	
CAPITAL OUTLAY	1,917.00	723.25	3,625.00	3,425.90	10,434	10,434	10,434	
* DEPARTMENT TOTALS *	711,102.00	732,750.45	697,868.00	462,860.41	762,742	632,618	632,618	

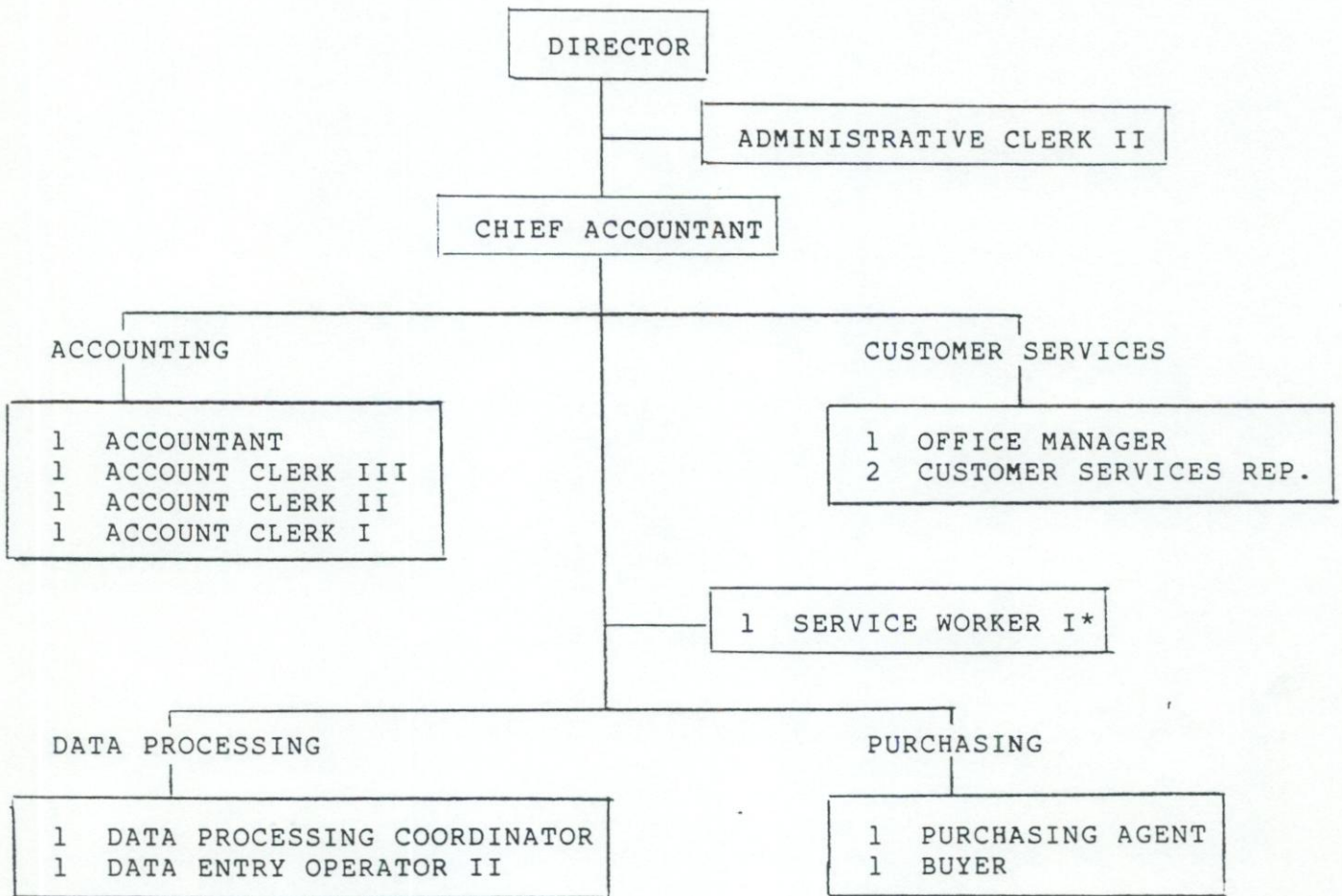
ENGINEERING

The Engineering Department has responsibility for construction and maintenance of City streets and drainage systems as well as installation of traffic control devices. The staff also handles installation of street lighting through Florida Power & Light and processes permits for driveways and work in the City right-of-way.

This department is also responsible for supplying staff support and administration for the Moorings Bay and East Naples Bay canal maintenance taxing districts. The preparation for dredging projects in these districts has begun and work will continue into the 1988-89 fiscal year.

This year the department began research into the storm water utility concept which would provide for the effective and safe handling of runoff. This approach, which is being studied and implemented in many Florida cities, will continue to be a focus of the Engineering Department staff in the next fiscal year.

An innovation in street repaving was adopted this year and has proven very effective. By using a specialized piece of equipment, Engineering Department crews "mill" the old pavement to shave the surface so that new paving meets the level of the current valley gutter.



*NON-DEPARTMENTAL

* * * 1 9 8 9 A N N U A L B U D G E T * * *

* GENERAL FUND	FINANCE DEPARTMENT				FISCAL YEAR ENDING 09-30-89				
CLASSIFICATION	I I I I I	I I I I I	I I I I I	I I I I I	I I I I I	I I I I I	I I I I I	I I I I I	I I I I I
85-86 ACTUAL	I	I	I	I	I	I	I	I	I
86-87 ACTUAL	I	I	I	I	I	I	I	I	I
CURRENT YEAR BUDGET	I	I	I	I	I	I	I	I	I
ACTUAL AS OF 06-30-88	I	I	I	I	I	I	I	I	I
DEPARTMENT REQUEST	I	I	I	I	I	I	I	I	I
RECOMMENDED BY THE MANAGER	I	I	I	I	I	I	I	I	I
APPROVED BY COUNCIL	I	I	I	I	I	I	I	I	I
PERSONAL SERVICES	284,172.00	303,145.41	311,773.00	249,847.66	341,199	326,508	326,508	326,508	326,508
OPERATING EXPENSE	43,469.00	47,171.78	50,795.00	42,453.33	63,654	64,564	64,564	64,564	64,564
CAPITAL OUTLAY	832.00	4,842.05	378.00	2,491.84					
* DEPARTMENT TOTALS *	328,473.00	355,159.24	362,946.00	294,792.83	404,853	391,072	391,072	391,072	391,072

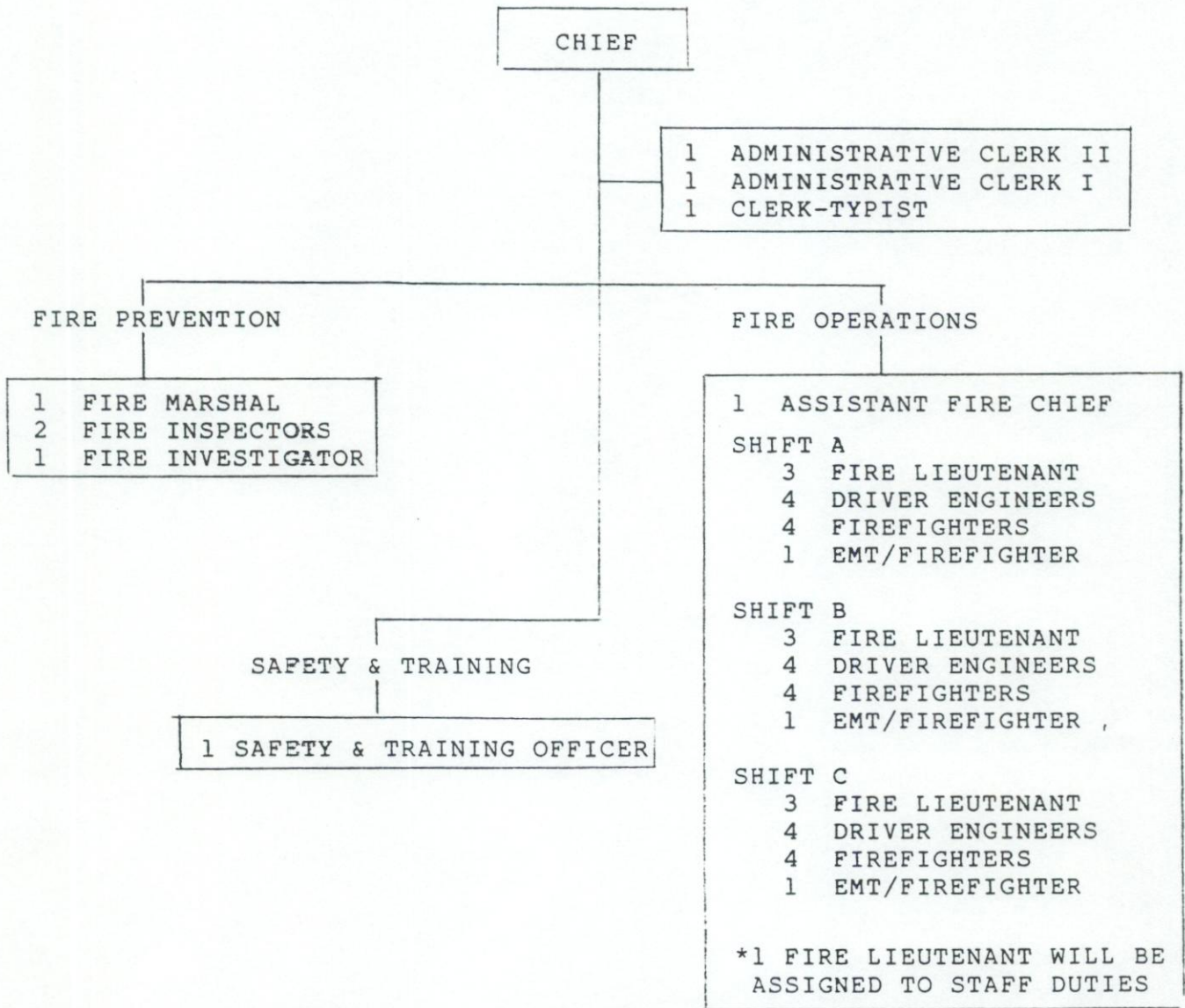
FINANCE

The Finance Department provides the City's other departments with accounting support as well as handling the City's risk management program, investments, utility billing and special assessments.

A new computer system installed this year will enable greater efficiency in data processing as well as provide support to the Community Development Department in its future data processing activities. Also, the system will be interfaced with electronic meter reading equipment to be put in service by the Utilities Department in October.

Through requests for proposals sent to local financial institutions, the Finance Department was able to finalize a contract for banking services with Sun Bank at a considerable saving in fees.

In the coming year the department will continue to seek ways of providing the necessary accounting and financial services to the operating departments at lower costs and with greater speed and efficiency.



* * * 1989 ANNUAL BUDGET * * *

* GENERAL FUND	FIRE DEPARTMENT				FISCAL YEAR ENDING 09-30-89				
CLASSIFICATION	85-86 ACTUAL	86-87 ACTUAL	CURRENT YEAR BUDGET	ACTUAL AS OF 06-30-88	DEPARTMENT REQUEST	RECOMMENDED BY THE MANAGER	APPROVED BY COUNCIL		
PERSONAL SERVICES	975,633.00	1,042,409.24	1,134,562.00	901,944.96	1,335,667	1,329,219	1,329,219		
OPERATING EXPENSE	82,434.00	101,811.54	131,315.00	92,341.70	147,623	128,596	128,596		
CAPITAL OUTLAY	9,266.00	11,208.69	19,248.00	14,583.62	23,290	14,260	14,260		
* DEPARTMENT TOTALS *	1,067,333.00	1,155,429.47	1,285,125.00	1,008,870.28	1,506,580	1,472,075	1,472,075		

FIRE

The Fire Department is responsible for the protection of life and property from fire and provides other emergency services including a rescue unit staffed with paramedics. The department provides fire prevention services to the community in the form of inspections, investigations and public education.

In the coming fiscal year, the addition of three firefighter positions will allow the City to accomplish 24 hour manning of its fire station at Naples Airport without the need for overtime. This will also mean that additional personnel will be available to respond to fires off the airport property when the airport facilities are not in operation.

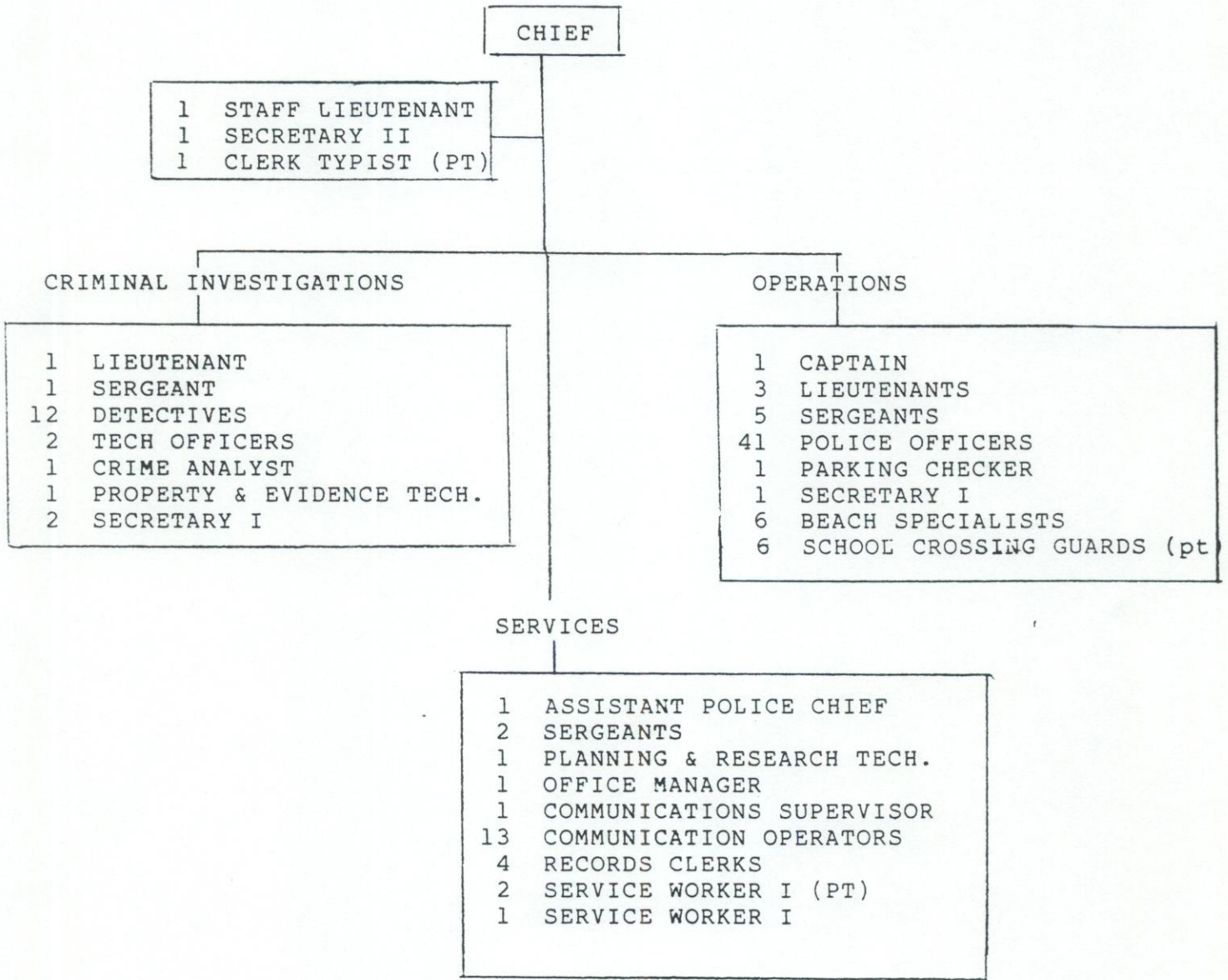
Another important consideration for the future is placement of fire stations as annexation of new areas occurs. The department will be studying the feasibility of replacing the current Station No. 1 adjacent to City Hall with two facilities -- one to the north and the other to the south -- as well as placement of an additional station to serve the community farther north.

* * * 1 9 8 9 A N N U A L B U D G E T * * *

* GENERAL FUND	PARKING				FISCAL YEAR ENDING 09-30-89				
CLASSIFICATION	85-86 ACTUAL	86-87 ACTUAL	CURRENT YEAR BUDGET	ACTUAL AS OF 06-30-88	DEPARTMENT REQUEST	RECOMMENDED BY THE MANAGER	APPROVED BY COUNCIL		
PERSONAL SERVICES		510.60		842.46					
OPERATING EXPENSE	5,911.00	11,234.49	9,450.00	8,200.59	10,300	10,300	10,300		
CAPITAL OUTLAY	13,498.00	1,900.00	13,050.00	12,591.37	12,150	12,150	12,150		
* DEPARTMENT TOTALS *	19,409.00	13,645.09	22,500.00	21,634.42	22,450	22,450	22,450		

PARKING

Through this fund, the City maintains all parking lots and meter facilities with the exception of those at the beachends.



* * * 1989 ANNUAL BUDGET * * *

* GENERAL FUND	POLICE DEPARTMENT				FISCAL YEAR ENDING 09-30-89			
CLASSIFICATION	85-86 ACTUAL	86-87 ACTUAL	CURRENT YEAR BUDGET	ACTUAL AS OF 06-30-88	DEPARTMENT REQUEST	RECOMMENDED BY THE MANAGER	APPROVED BY COUNCIL	
PERSONAL SERVICES	1,998,033.00	2,190,289.66	2,314,121.00	1,940,625.67	2,927,343	2,710,610	2,710,610	
OPERATING EXPENSE	251,803.00	296,814.53	294,593.00	209,213.77	445,325	387,445	387,445	
CAPITAL OUTLAY	11,818.00	10,636.96	13,777.00	8,409.72	25,747	24,852	24,852	
* DEPARTMENT TOTALS *	2,261,654.00	2,497,741.15	2,622,491.00	2,158,249.16	3,398,415	3,122,907	3,122,907	

POLICE

The Police Department not only provides regular patrol and investigative services but staffs marine patrol boats and provides beach specialists who handle law enforcement on the beach and beachends.

Now operating from its newly expanded facility, the department has implemented a computer aided dispatch system. This state-of-the-art equipment allows more rapid dispatch and greater safety for officers on patrol. Also included is a management information system through which immediate data is available to allow manpower adjustments as needs arise.

Accreditation is another important project of the Police Department which will continue into the 1988-89 fiscal year. This recognition is achieved through meeting high, nationally recognized standards for facilities, personnel, and procedures. Personnel in the Police Department can also look forward in the coming year to a new uniform design.

The Department has continued to expand and enhance the Police Volunteer Corps where citizens receive training to assist in various non-hazardous duties. This program will maintain its important role in the community in the year to come.

* * * 1 9 8 9 A N N U A L B U D G E T * * *

* GENERAL FUND	NON DEPARTMENTAL					FISCAL YEAR ENDING 09-30-89 *								
* CLASSIFICATION	I	I	I	I	I	I	I	I	I	I				
* CLASSIFICATION	I	85-86	I	86-87	I	CURRENT	I	ACTUAL	I	DEPARTMENT	I	RECOMMENDED	I	APPROVED
* CLASSIFICATION	I	ACTUAL	I	ACTUAL	I	YEAR	I	AS OF	I	REQUEST	I	BY THE	I	BY
* CLASSIFICATION	I	I	I	I	I	BUDGET	I	06-30-88	I	I	I	MANAGER	I	COUNCIL
PERSONAL SERVICES	I	16,969.00	I	17,809.00	I	18,245.00	I	14,294.19	I	19,048	I	17,998	I	17,998
OPERATING EXPENSE	I	163,288.00	I	186,092.87	I	195,293.00	I	209,434.72	I	217,121	I	187,121	I	187,121
CAPITAL OUTLAY	I	300.00	I	3,059.73	I	6,500.00	I	3,077.92	I	1,650	I	1,650	I	1,650
* DEPARTMENT TOTALS *	I	180,557.00	I	206,961.60	I	220,038.00	I	226,806.83	I	237,819	I	206,769	I	206,769

NON-DEPARTMENTAL

This fund provides for expenditures which cannot be assigned to any individual department, including such costs as the operation and maintenance of City Hall.

* * * 1 9 8 9 A N N U A L B U D G E T * * *

* GENERAL FUND	DEBT SERVICE					FISCAL YEAR ENDING 09-30-89								
* CLASSIFICATION	I	I	I	I	I	I	I	I	I	I				
* CLASSIFICATION	I	85-86	I	86-87	I	CURRENT	I	ACTUAL	I	DEPARTMENT	I	RECOMMENDED	I	APPROVED
* CLASSIFICATION	I	ACTUAL	I	ACTUAL	I	YEAR	I	AS OF	I	REQUEST	I	BY THE	I	BY
* CLASSIFICATION	I	I	I	I	I	BUDGET	I	06-30-88	I	I	MANAGER	I	COUNCIL	I
PERSONAL SERVICES	I		I		I		I		I		I		I	
OPERATING EXPENSE	I		I		I		I		I		I		I	
CAPITAL OUTLAY	I	122,900.00	I	123,630.00	I	121,345.00	I	124,560.00	I		I		I	
* DEPARTMENT TOTALS *	I	122,900.00	I	123,630.00	I	121,345.00	I	124,560.00	I		I		I	

* * * 1989 ANNUAL BUDGET * * *

* GENERAL FUND	CONTINGENCY				FISCAL YEAR ENDING 09-30-89				
CLASSIFICATION	85-86 ACTUAL	86-87 ACTUAL	CURRENT YEAR BUDGET	ACTUAL AS OF 06-30-88	DEPARTMENT REQUEST	RECOMMENDED BY THE MANAGER	APPROVED BY COUNCIL		
PERSONAL SERVICES									
OPERATING EXPENSE									
CAPITAL OUTLAY			273,161.00		450,000	424,932	424,932		
* DEPARTMENT TOTALS *			273,161.00		450,000	424,932	424,932		

CONTINGENCY

Each year an amount is assigned to this fund to cover the cost of unforeseen expenses as well as to plan for salary increases which might result from labor negotiations. Also included in this amount is funding for an additional payroll which occurs approximately every eight years because of our payroll cycle.

* * * 1 9 8 9 A N N U A L B U D G E T * * *

* CAPITAL IMPROVEMENTS		UTILITY TAX				FISCAL YEAR ENDING 09-30-89				
CLASSIFICATION	85-86 ACTUAL	86-87 ACTUAL	CURRENT YEAR BUDGET	ACTUAL AS OF 06-30-88	DEPARTMENT REQUEST	RECOMMENDED BY THE MANAGER	APPROVED BY COUNCIL			
PERSONAL SERVICES										
OPERATING EXPENSE										
CAPITAL OUTLAY	1,625,510.00	3,008,285.00	3,006,185.00	1,625,411.00	6,845,470	2,704,436	2,704,436			
* DEPARTMENT TOTALS *	1,625,510.00	3,008,285.00	3,006,185.00	1,625,411.00	6,845,470	2,704,436	2,704,436			

* * * 1 9 8 9 A N N U A L B U D G E T * * *

* BEACH PARKING FUND		PARKING			FISCAL YEAR ENDING 09-30-89			
CLASSIFICATION	85-86 ACTUAL	86-87 ACTUAL	CURRENT YEAR BUDGET	ACTUAL AS OF 06-30-88	DEPARTMENT REQUEST	RECOMMENDED BY THE MANAGER	APPROVED BY COUNCIL	
PERSONAL SERVICES				139,215.45	231,605	229,891	229,891	
OPERATING EXPENSE				46,497.95	174,525	174,525	174,525	
CAPITAL OUTLAY				92,851.29	80,370	80,370	80,370	
* DEPARTMENT TOTALS *				278,564.69	486,500	484,786	484,786	

BEACH PARKING

This program is supported by meter and fine revenues and a payment from Collier County. It provides parking at each of the beachends, adequate patrol of activities in the parking areas and on the beach, and maintenance services.

* * * 1989 ANNUAL BUDGET * * *

* MOORINGS BAY DISTRICT					FISCAL YEAR ENDING 09-30-89 *									
CLASSIFICATION	I I I I	85-86 ACTUAL	I I I I	86-87 ACTUAL	I I I I	CURRENT YEAR BUDGET	I I I I	ACTUAL AS OF 06-30-88	I I I I	DEPARTMENT REQUEST	I I I I	RECOMMENDED BY THE MANAGER	I I I I	APPROVED BY COUNCIL
PERSONAL SERVICES	I		I		I		I	670.50	I	5,000	I	5,000	I	5,000
OPERATING EXPENSE	I		I		I		I	9,881.08	I	474,271	I	474,271	I	474,271
CAPITAL OUTLAY	I		I		I		I		I	126,500	I	126,500	I	126,500
* FUND TOTALS *	I		I		I		I	10,551.58	I	605,771	I	605,771	I	605,771

MOORINGS BAY SPECIAL TAXING DISTRICT

This is one of two districts established by referendum to accomplish dredging and canal maintenance through a special tax adjoining property owners. Administration is handled by the City's Engineering Department. An advisory board has been established to collect public input and to advise staff and the City Council.

* * * 1989 ANNUAL BUDGET * * *

* EAST NAPLES BAY DISTRICT					FISCAL YEAR ENDING 09-30-89 *				
CLASSIFICATION	85-86 ACTUAL	86-87 ACTUAL	CURRENT YEAR BUDGET	ACTUAL AS OF 06-30-88	DEPARTMENT REQUEST	RECOMMENDED BY THE MANAGER	APPROVED BY COUNCIL		
PERSONAL SERVICES				386.84	1,250	1,250	1,250		
OPERATING EXPENSE				8,754.54	346,274	346,274	346,274		
CAPITAL OUTLAY					93,500	93,500	93,500		
* FUND TOTALS *				9,141.38	441,024	441,024	441,024		

EAST NAPLES BAY SPECIAL TAXING DISTRICT

This is one of two districts established by referendum to accomplish dredging and canal maintenance through a special tax adjoining property owners. Administration is handled by the City's Engineering Department. An advisory board has been established to collect public input and to advise staff and the City Council.

UTILITIES DIRECTOR

(.5) ASSISTANT UTILITIES DIRECTOR/
SOLID WASTE & EQUIPMENT MGT.

EQUIPMENT MANAGEMENT

- 1 EQUIPMENT SERVICE MANAGER
- 2 LEAD MECHANIC
- 1 AUTOMOTIVE PARTS CONTROLLER
- 3 SENIOR MECHANICS
- 4 MECHANIC II
- 1 TIRE REPAIR WORKER
- 1 ADMINISTRATIVE CLERK II
- 1 CLERK TYPIST (PT)

* * * 1 9 8 9 A N N U A L B U D G E T * * *

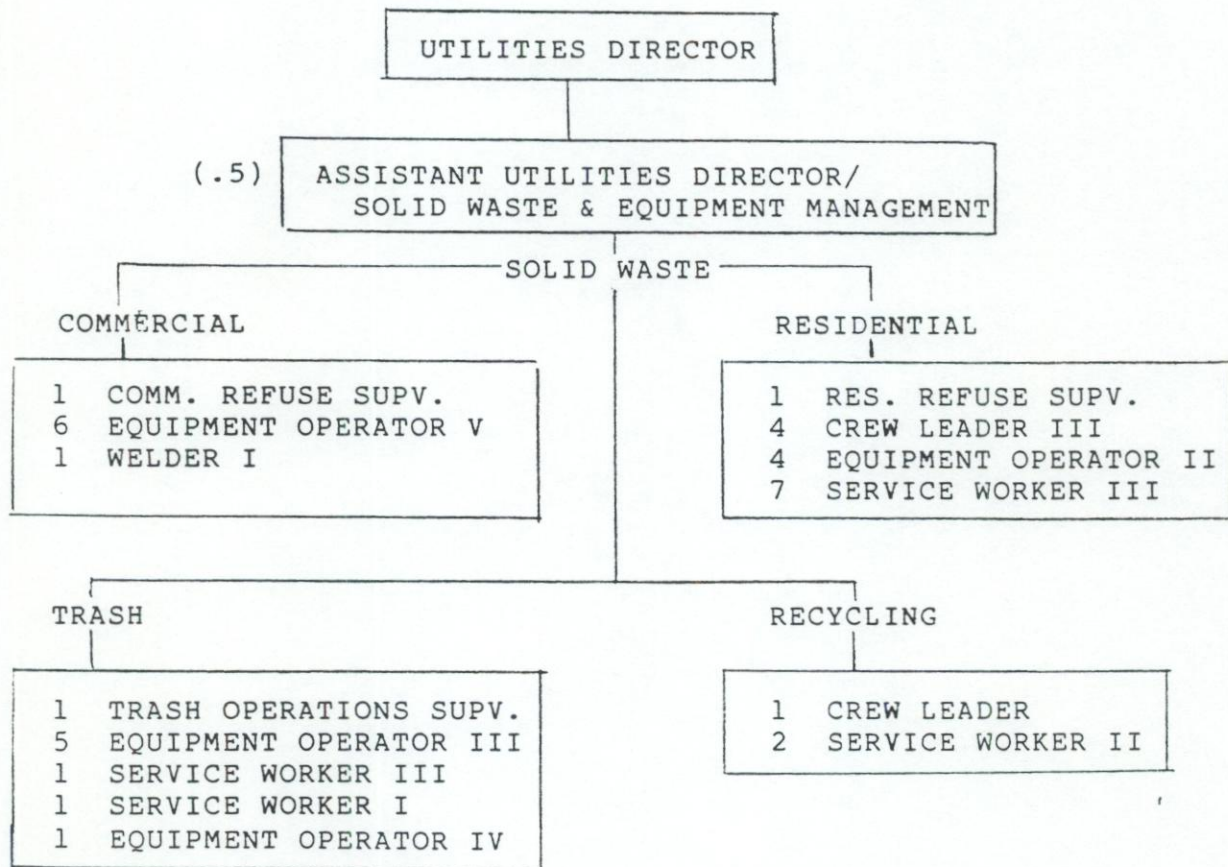
* EQUIPMENT MAINTENANCE FUND	UTILITIES - EQUIPMENT MGMT					FISCAL YEAR ENDING 09-30-89 *				
CLASSIFICATION	85-86 ACTUAL	86-87 ACTUAL	CURRENT YEAR BUDGET	ACTUAL AS OF 06-30-88	DEPARTMENT REQUEST	RECOMMENDED BY THE MANAGER	APPROVED BY COUNCIL			
PERSONAL SERVICES	342,808.00	342,974.44	335,484.00	246,691.65	385,967	352,975	352,975			
OPERATING EXPENSE	495,503.00	514,440.54	495,560.00	401,525.62	531,529	521,229	521,229			
CAPITAL OUTLAY	1,697.00		3,300.00	3,681.00	2,545	1,900	1,900			
* DEPARTMENT TOTALS *	840,008.00	857,414.98	834,344.00	651,898.27	920,041	876,104	876,104			

EQUIPMENT MANAGEMENT

This is now a division of the Utilities Department and is responsible for repair and maintenance of the City's fleet of vehicles and equipment.

* * * 1989 ANNUAL BUDGET * * *

* UTILITIES MAINTENANCE FUND	WATER/SEWER MAINTENANCE				FISCAL YEAR ENDING 09-30-89 *			
* CLASSIFICATION	I I I I I	I I I I I	I I I I I	I I I I I	I I I I I	I I I I I	I I I I I	I I I I I
*	85-86	86-87	CURRENT	ACTUAL	DEPARTMENT	RECOMMENDED	APPROVED	BY THE
*	ACTUAL	ACTUAL	YEAR	AS OF	REQUEST	BY THE	BY	MANAGER
*	I	I	BUDGET	06-30-88	I	I	I	I
*	I	I	I	I	I	I	I	I
* PERSONAL SERVICES	I	I	I	I	I	I	I	I
-----	-----	-----	-----	-----	-----	-----	-----	-----
* OPERATING EXPENSE	I	I	I	I	I	I	I	I
-----	-----	-----	-----	-----	-----	-----	-----	-----
* CAPITAL OUTLAY	I	I	I	I	I	I	I	I
-----	-----	-----	-----	-----	-----	-----	-----	-----
* DEPARTMENT TOTALS *	I	I	I	I	I	I	I	I
-----	-----	-----	-----	-----	-----	-----	-----	-----
	295,601	292,600	292,600	292,600	295,601	292,600	292,600	292,600
	342,516	337,766	337,766	337,766	342,516	337,766	337,766	337,766
	11,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500
	649,617	641,866	641,866	641,866	649,617	641,866	641,866	641,866



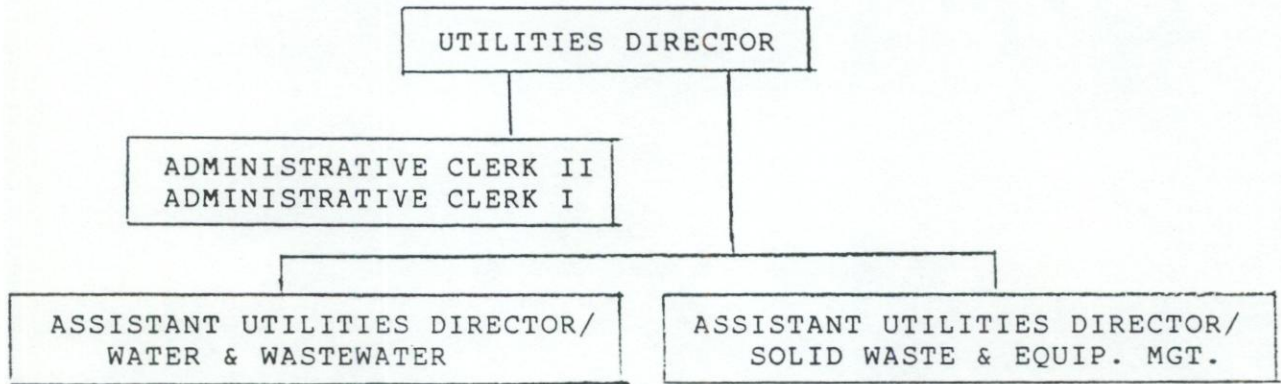
* * * 1989 ANNUAL BUDGET * * *

* SOLID WASTE	UTILITIES - SANITATION				FISCAL YEAR ENDING 09-30-89 *			
CLASSIFICATION	85-86 ACTUAL	86-87 ACTUAL	CURRENT YEAR BUDGET	ACTUAL AS OF 06-30-88	DEPARTMENT REQUEST	RECOMMENDED BY THE MANAGER	APPROVED BY COUNCIL	
PERSONAL SERVICES	770,911.00	801,857.24	901,689.00	661,552.29	992,843	983,731	983,731	
OPERATING EXPENSE	745,966.00	1,072,550.93	885,816.00	606,402.49	1,031,396	1,025,888	1,025,888	
CAPITAL OUTLAY	133,947.00	98,637.00	129,684.00	121,252.26	132,500	132,500	132,500	
* DEPARTMENT TOTALS *	1,650,824.00	1,973,045.17	1,917,189.00	1,389,207.04	2,156,739	2,142,119	2,142,119	

* * * 1989 ANNUAL BUDGET * * *

* CAPITAL IMPROVEMENTS	UTILITIES - SANITATION				FISCAL YEAR ENDING 09-30-89 *			
CLASSIFICATION	85-86 ACTUAL	86-87 ACTUAL	CURRENT YEAR BUDGET	ACTUAL AS OF 06-30-88	DEPARTMENT REQUEST	RECOMMENDED BY THE MANAGER	APPROVED BY COUNCIL	
PERSONAL SERVICES								
OPERATING EXPENSE								
CAPITAL OUTLAY					588,318	588,318	588,318	
* DEPARTMENT TOTALS *					588,318	588,318	588,318	

-----UTILITIES ADMINISTRATION-----



* * * 1989 ANNUAL BUDGET * * *

* WATER & SEWER FUND		UTILITIES - ADMINISTRATION					FISCAL YEAR ENDING 09-30-89 *			
CLASSIFICATION	85-86 ACTUAL	86-87 ACTUAL	CURRENT YEAR BUDGET	ACTUAL AS OF 06-30-88	DEPARTMENT REQUEST	RECOMMENDED BY THE MANAGER	APPROVED BY COUNCIL			
PERSONAL SERVICES	105,569.00	134,901.06	157,961.00	134,901.06	159,663	157,961	157,961			
OPERATING EXPENSE	510,464.00	698,700.25	997,230.00	699,110.85	998,430	997,230	997,230			
CAPITAL OUTLAY	2,709,457.00	2,922,766.68	3,197,298.00	2,922,766.68	3,197,298	3,197,298	3,197,298			
* DEPARTMENT TOTALS *	3,325,490.00	3,756,367.99	4,352,489.00	3,756,778.59	4,355,391	4,352,489	4,352,489			

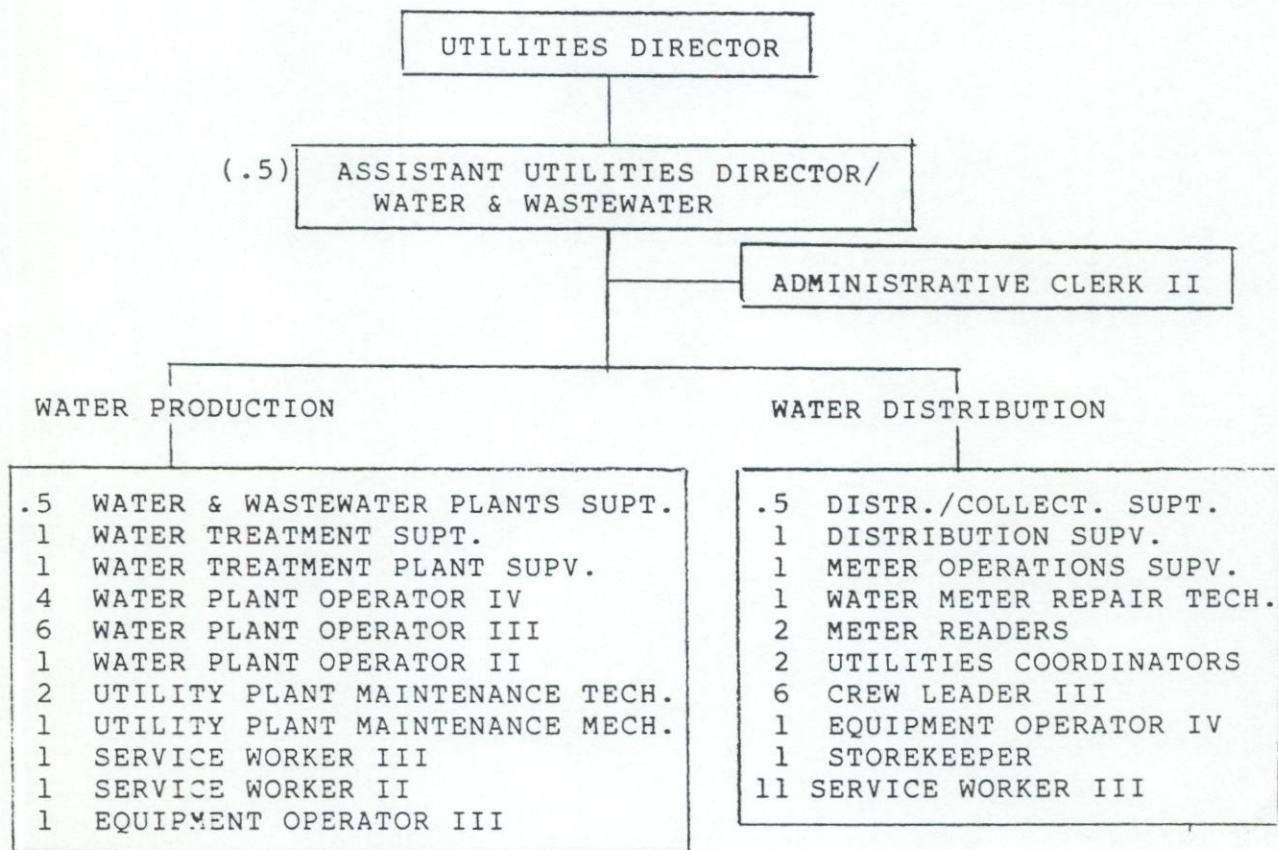
UTILITIES

This is the City's largest department and is responsible for the water and sewer utilities as well as solid waste collection, and the maintenance of the City's fleet of vehicles and equipment.

With the completion of the wastewater treatment plant expansion and the effluent disposal system, the Utilities Department will now focus on extension of lines into sections of the City's service area where service is not now offered. A plan to increase potable water storage will also be addressed.

Electronic meter reading will be on line in the coming fiscal year which will greatly enhance the speed and accuracy with which utility charges are processed and billed. This will also enhance cash flow for the system.

The Solid Waste Division will in 1988-89 expand the newspaper recycling program to include all residents of the City and ultimately the collection of aluminum cans and glass.



* * * 1 9 8 9 A N N U A L B U D G E T * * *

* WATER & SEWER FUND		UTILITIES - WATER				FISCAL YEAR ENDING 09-30-89 *				
* CLASSIFICATION	I	I	I	I	I	I	I	I	I	I
	85-86	86-87	CURRENT YEAR BUDGET	ACTUAL AS OF 06-30-88	DEPARTMENT REQUEST	RECOMMENDED BY THE MANAGER	APPROVED BY COUNCIL			
	ACTUAL	ACTUAL								
PERSONAL SERVICES	I 1,112,367.00	I 1,352,468.82	I 1,223,514.00	I 1,352,468.82	I 1,236,100	I 1,223,514	I 1,223,514			
OPERATING EXPENSE	I 1,505,986.00	I 1,833,961.25	I 1,848,248.00	I 1,876,463.87	I 1,976,248	I 1,848,248	I 1,848,248			
CAPITAL OUTLAY	I 26,027.00	I 33,607.92	I 2,850.00	I 33,767.92	I 3,850	I 2,850	I 2,850			
* DEPARTMENT TOTALS *	I 2,644,380.00	I 3,220,037.99	I 3,074,612.00	I 3,262,700.61	I 3,216,198	I 3,074,612	I 3,074,612			

UTILITIES DIRECTOR

(.5) ASSISTANT UTILITIES DIRECTOR/
WATER & WASTEWATER

WASTEWATER COLLECTION

.5 DISTRIBUTION/COLLECTION SUPT.
1 COLLECTIONS SUPERVISOR
1 UTILITIES COORDINATOR
2 CREW LEADER III
1 WASTEWATER COLLECT. INSPECTOR
1 EQUIPMENT OPERATOR IV
11 SERVICE WORKER III

WASTEWATER TREATMENT

.5 WATER & WASTEWATER PLANTS SUPT.
1 WASTEWATER TREATMENT SUPT.

1 WASTEWATER TREAT. PLANT SUPV.
1 WASTEWATER PLT. MAINT. FOREMAN
4 WASTEWATER PLANT OPERATOR IV
4 WASTEWATER PLANT OPERATOR III
2 WASTEWATER PLANT OPERATOR II
1 UTILITY PLANT MAINTENANCE TECH
1 EQUIPMENT OPERATOR III
1 LABORATORY SUPERVISOR
2 WW PLANT INSTR. & LAB TECH.
1 CENTRIFUGE & PRESS OPERATOR
1 SERVICE WORKER II
1 SERVICE WORKER I

UTILITY MAINTENANCE

1 UTILITY MAINTENANCE SUPT.
1 LIFT STATION SUPERVISOR
1 MAINTENANCE SUPERVISOR
2 INSTRUMENT TECHNICIANS
2 UTILITY PLANT MAINTENANCE TECH
3 UTILITY PLANT MAINTENANCE MECH
1 UTILITY PLANT ELECTRICIAN

* * * 1989 ANNUAL BUDGET * * *

* WATER & SEWER FUND		UTILITIES WASTEWATER				FISCAL YEAR ENDING 09-30-89 *				
CLASSIFICATION	85-86 ACTUAL	86-87 ACTUAL	CURRENT YEAR BUDGET	ACTUAL AS OF 06-30-88	DEPARTMENT REQUEST	RECOMMENDED BY THE MANAGER	APPROVED BY COUNCIL			
PERSONAL SERVICES	I 856,398.00	I 1,098,768.93	I 941,405.00	I 1,098,768.93	I 951,469	I 941,405	I 941,405	I 941,405		
OPERATING EXPENSE	I 651,194.00	I 673,924.52	I 1,124,402.00	I 859,855.98	I 1,133,148	I 1,124,402	I 1,124,402	I 1,124,402		
CAPITAL OUTLAY	I 6,451.00	I 4,588.45	I 9,480.00	I 4,588.45	I 9,480	I 9,480	I 9,480	I 9,480		
* DEPARTMENT TOTALS *	I 1,514,043.00	I 1,777,281.90	I 2,075,287.00	I 1,963,213.36	I 2,094,097	I 2,075,287	I 2,075,287	I 2,075,287		

* * * 1989 ANNUAL BUDGET * * *

* CAPITAL IMPROVEMENTS	UTILITIES/ADMINISTRATION				FISCAL YEAR ENDING 09-30-89			
CLASSIFICATION	85-86 ACTUAL	86-87 ACTUAL	CURRENT YEAR BUDGET	ACTUAL AS OF 06-30-88	DEPARTMENT REQUEST	RECOMMENDED BY THE MANAGER	APPROVED BY COUNCIL	
PERSONAL SERVICES								
OPERATING EXPENSE								
CAPITAL OUTLAY	6,652,050.00	11,547,869.00	2,062,266.00	966,583.00	1,866,783	1,346,029	1,346,029	
* DEPARTMENT TOTALS *	6,652,050.00	11,547,869.00	2,062,266.00	966,583.00	1,866,783	1,346,029	1,346,029	

* * * 1989 ANNUAL BUDGET * * *

* LOT MOWING FUND	COMMUNITY SERVICES					FISCAL YEAR ENDING 09-30-89				
CLASSIFICATION	I	I	I	I	I	I	I	I	I	I
85-86 ACTUAL	I	I	I	I	I	I	I	I	I	I
86-87 ACTUAL	I	I	I	I	I	I	I	I	I	I
CURRENT YEAR BUDGET	I	I	I	I	I	I	I	I	I	I
AS OF 06-30-88	I	I	I	I	I	I	I	I	I	I
DEPARTMENT REQUEST	I	I	I	I	I	I	I	I	I	I
RECOMMENDED BY THE MANAGER	I	I	I	I	I	I	I	I	I	I
APPROVED BY COUNCIL	I	I	I	I	I	I	I	I	I	I
PERSONAL SERVICES	42,317.00	37,221.94	41,443.00	30,657.72	41,443	40,745	40,745	40,745	40,745	40,745
OPERATING EXPENSE	16,302.00	17,681.75	13,576.00	8,160.97	10,884	10,884	10,884	10,884	10,884	10,884
CAPITAL OUTLAY	212.00									
* DEPARTMENT TOTALS *	58,831.00	54,903.69	55,019.00	38,818.69	52,327	51,629	51,629	51,629	51,629	51,629

LOT MOWING

This is an enterprise fund which provides lot mowing and some clearing services which are billed to property owners. It is under the direction of the Parks & Parkways Division of the Community Services Department.

* * * 1 9 8 9 A N N U A L B U D G E T * * *

* CITY DOCK FUND	COMMUNITY SERVICES					FISCAL YEAR ENDING 09-30-89					
CLASSIFICATION	I I I I	I I I I	I I I I	I I I I	I I I I	I I I I	I I I I	I I I I	I I I I	I I I I	
CLASSIFICATION	85-86 ACTUAL	86-87 ACTUAL	CURRENT YEAR BUDGET	ACTUAL AS OF 06-30-88	DEPARTMENT REQUEST	RECOMMENDED BY THE MANAGER	APPROVED BY COUNCIL				
PERSONAL SERVICES	39,975.00	48,726.67	61,781.00	44,411.62	70,923	70,656	70,656				
OPERATING EXPENSE	227,150.00	317,522.18	195,570.00	238,185.98	236,211	236,211	236,211				
CAPITAL OUTLAY	94,768.00	107,194.01	75,428.00	76,438.11	103,088	103,088	103,088				
* DEPARTMENT TOTALS *	361,893.00	473,442.86	332,779.00	359,035.71	410,222	409,955	409,955				

CITY DOCK

The operation and maintenance of the City's marina facilities are handled through this enterprise fund. If permitting is approved by the State, a planned expansion would add 22 slips.

* * * 1989 ANNUAL BUDGET * * *

* CAPITAL IMPROVEMENTS	COMMUNITY SERVICES - Dock				FISCAL YEAR ENDING 09-30-89 *			
CLASSIFICATION	85-86 ACTUAL	86-87 ACTUAL	CURRENT YEAR BUDGET	ACTUAL AS OF 06-30-88	DEPARTMENT REQUEST	RECOMMENDED BY THE MANAGER	APPROVED BY COUNCIL	
PERSONAL SERVICES								
OPERATING EXPENSE								
CAPITAL OUTLAY					180,000	180,000	180,000	
* DEPARTMENT TOTALS *					180,000	180,000	180,000	

* * * 1989 ANNUAL BUDGET * * *

* CENTRAL DATA PROCESSING FND		FINANCE DEPARTMENT				FISCAL YEAR ENDING 09-30-89 *			
CLASSIFICATION	85-86 ACTUAL	86-87 ACTUAL	CURRENT YEAR BUDGET	ACTUAL AS OF 06-30-88	DEPARTMENT REQUEST	RECOMMENDED BY THE MANAGER	APPROVED BY COUNCIL		
PERSONAL SERVICES	52,519.00	55,594.84	57,794.00	46,385.12	61,694	61,038	61,038		
OPERATING EXPENSE	51,570.00	40,056.47	48,290.00	20,402.33	25,330	25,330	25,330		
CAPITAL OUTLAY	1,019.00	2,837.58	325.00	33,706.04	33,056	33,056	33,056		
* DEPARTMENT TOTALS *	105,108.00	98,488.89	106,409.00	100,493.49	120,080	119,424	119,424		

CENTRAL DATA PROCESSING

This division of the Finance Department provides data processing services to all City departments through its central computer facilities. Charges for these services are included in each departmental budget.

* * * 1989 ANNUAL BUDGET * * *

* CAPITAL IMPROVEMENTS	DRAINAGE				FISCAL YEAR ENDING 09-30-89			
CLASSIFICATION	85-86 ACTUAL	86-87 ACTUAL	CURRENT YEAR BUDGET	ACTUAL AS OF 06-30-88	DEPARTMENT REQUEST	RECOMMENDED BY THE MANAGER	APPROVED BY COUNCIL	
PERSONAL SERVICES								
OPERATING EXPENSE								
CAPITAL OUTLAY					1,009,100	1,009,100	1,009,100	
* DEPARTMENT TOTALS *					1,009,100	1,009,100	1,009,100	